**Template community event budget**

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| --- | --- | --- | --- |
| Income source:  | Projected Amount (£):  | Actual Amount (£):  | Status: e.g. At application, Approved, Received  |
| Community Grants/funding – Funder Name  |   |   |   |
| Community Grants/funding – Funder Name  |   |   |   |
| Own funds  |   |   |   |
| Sponsorship  |   |   |   |
| Ticket sales / admissions  |   |   |   |
| Other income  |   |   |   |
| Other income  |   |   |   |
| Total Income  | **£0.00**  |   |   |
|   |   |   |   |
| Cost Heading  | **Cost**  |   | **Optional column: Income Source** *e.g. grant, in-kind, own funds.*  |
| Event Costs:  |   |   |   |
| Venue  | £0.00  |   |   |
| Health and safety  | £0.00  |   |   |
| Insurance  | £0.00  |   |   |
| Entertainment (fees/costs)  | £0.00  |   |   |
| Cost of merchandising  | £0.00  |   |   |
| Travel  | £0.00  |   |   |
| Ticket production  | £0.00  |   |   |
| *Other event expenses*  | £0.00  |   |   |
| Marketing & Promotion:  |   |   |   |
| Advertising  | £0.00  |   |   |
| Design fees & print  | £0.00  |   |   |
| Internet  | £0.00  |   |   |
| Media & PR  | £0.00  |   |   |
| Market research  | £0.00  |   |   |
| *Other marketing costs*  | £0.00  |   |   |
| Total Expenditure:  | **£0.00**  |   |   |
| Total Income:  | **£0.00**  |   |   |
| Surplus/Defecit  | **£0.00**  |   |   |

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