**Template community event budget**

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| --- | --- | --- | --- |
| Income source: | Projected Amount (£): | Actual Amount (£): | Status: e.g. At application, Approved, Received |
| Community Grants/funding – Funder Name |  |  |  |
| Community Grants/funding – Funder Name |  |  |  |
| Own funds |  |  |  |
| Sponsorship |  |  |  |
| Ticket sales / admissions |  |  |  |
| Other income |  |  |  |
| Other income |  |  |  |
| Total Income | **£0.00** |  |  |
|  |  |  |  |
| Cost Heading | **Cost** |  | **Optional column: Income Source** *e.g. grant, in-kind, own funds.* |
| Event Costs: |  |  |  |
| Venue | £0.00 |  |  |
| Health and safety | £0.00 |  |  |
| Insurance | £0.00 |  |  |
| Entertainment (fees/costs) | £0.00 |  |  |
| Cost of merchandising | £0.00 |  |  |
| Travel | £0.00 |  |  |
| Ticket production | £0.00 |  |  |
| *Other event expenses* | £0.00 |  |  |
| Marketing & Promotion: |  |  |  |
| Advertising | £0.00 |  |  |
| Design fees & print | £0.00 |  |  |
| Internet | £0.00 |  |  |
| Media & PR | £0.00 |  |  |
| Market research | £0.00 |  |  |
| *Other marketing costs* | £0.00 |  |  |
| Total Expenditure: | **£0.00** |  |  |
| Total Income: | **£0.00** |  |  |
| Surplus/Defecit | **£0.00** |  |  |

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