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| Job Title: | Healthy and Home Link Worker |
| Salary: | £25,000 per annum (pro-rata £18,919) |
| Hours of work: | Part-time post 28 hours per week |
| Accountable to: | Warrington Voluntary Action (WVA) Chief Executive Officer |
| Day to Day reporting to: | Hospital Discharge Service Manager |

Fixed term contract December 2023. This post is funded by NHS Charities Together

Context

The Healthy and Home project provides a complementary service to the current discharge pathway within Warrington and Halton Hospital Foundation Trust (WHHFT). It enhances the current provision within the hospital and creates effective and long-lasting links with the Community and Voluntary Sector (VCS). The post holder will be one of 3 Link Workers integrated within the hospital's Discharge Team, providing a triage service to volunteer support and local VCS connections. The project will bring the expertise and knowledge of the VCS to the discharge process across 2 'places' – Warrington and Halton.

The Job Role:

Main Tasks

1. To work with the Hospital Discharge Team to assist in providing an appropriate community support approach to meet the needs of patients.
2. To work closely with the WVA and Halton and St Helens CVA to ensure packages of support for safe discharge and continued support are in place.
3. To work with the managers, on-site teams and community organisations to continue to develop working relationships with hospital and other health services to provide patients with an integrated service.
4. To attend discharge and other multi-disciplinary team meetings as required to discuss planned discharges and input where community intervention is appropriate.
5. Ensure that a patient-focused service is provided

6. Work closely with Warrington and Halton's VCS Healthy and Home Alliance, working with key VCS partners to provide immediate to medium-term support, care and advice.
7. Maintain professional boundaries as per policies and procedures
8. To ensure that Consent, Information Sharing, Data Protection and Freedom of Information requirements are adhered to.
9. Provide both written and verbal updates and reports including monitoring data as needed.
10. Maintain a database of activity, outputs and outcomes that will be used to report on activities to the WHHFT, WVA and as appropriate wider stakeholders.
11. To share workloads and become familiar with a range of common duties to ensure continuity of service during peak periods, sickness absence and holidays namely with the Halton and St Helens CVA Healthy at Home Link Worker.

General

- Comply with all aspects of WVA policies on equal opportunities, equality and diversity, GDPR etc. in carrying out this post.
- Attend all staff, committee and other meetings as appropriate and undertake any other work deemed necessary by the Chief Officer to further the aims and objectives of WVA.
- Carry out continued evaluation and learning to make any changes to meet need.
- Work with relevant staff to develop and maintain good communications internally and externally.

This is not an exhaustive list of the duties and responsibilities of this post and the post-holder may, from time to time, be required to undertake any other reasonable duties and responsibilities as requested as appropriate to the role.

It is the nature of the work of WVA that tasks and responsibilities are, in many circumstances, unpredictable and varied. All employees are therefore required to work in a flexible way when the occasion arises, so that tasks not specifically covered in the job description are undertaken. These additional duties will normally be compatible with the skills and responsibility of the existing work.

All employees are required to abide by WVA policies with regard to Health and Safety, Equality and Diversity and Information/Communications Technology. All employees are also reminded of the need to keep all information regarding the organisation, its clients, partners and funders confidential, except where information needs to be shared on a professional basis with colleagues or external partners.

Person Specification

We are looking for a self-starter who can work with confidence under their own initiative within a team environment and who is committed to supporting people to maintain their independence, good wellbeing and promote self-care.

Essentials

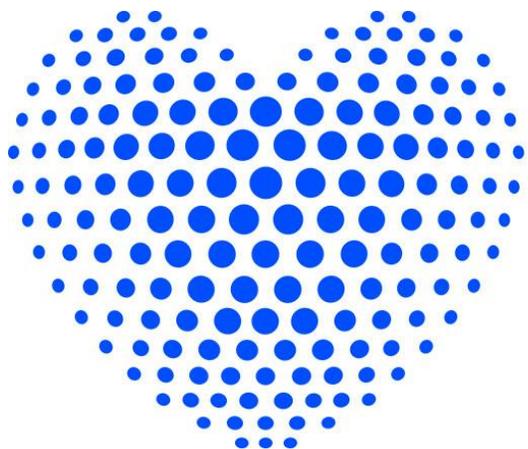
- At least two year's relevant experience in a frontline support role in the voluntary, health or public sector
- Delivering services in a client focused way, empowering and supporting people to achieve
- Experience of professional working as a relationship builder within all levels of public and voluntary and community sector environments; and knowledge of the issues and needs of these sectors.
- Is able to be innovative and creative in finding solutions
- Able to respond to problem situations and to ensure effective interventions are put in place
- Experience of monitoring, evaluation and data collection
- Excellent communication and interpersonal skills and bring a high level of professionalism to the role
- Ability to prioritise and manage workload
- Ability to work flexibly and proactively
- Has a commitment to accuracy
- An understanding of and commitment to anti-discriminatory practice Essential
- Commitment to implement the Equal Opportunities policy of WVA and WHHT
- Experience working effectively with software such as Microsoft Office
- Recording accurately on a database and in a timely manner
- Good standard of general education, 'A' level or equivalent and higher

Desirable

- Experience of working or volunteering within a health care environment
- Experience of working with a multi-agency workforce to provide a person-centered approach.
- Knowledge of the services provided by the voluntary sector and local communities across Warrington.
- Understanding of Health and Social Care systems.
- Educated to degree level or equivalent

Additional Information

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| Employer: | The post-holder shall be employed by Warrington Voluntary Action (WVA) a registered charity no: 1129343. WVA is an Equal Opportunities Employer. |
| Location of Work: | This post will mainly be based at WHHFT, Lovely Lane, Warrington and as appropriate at WVA the Gateway, 89 Sankey Street, Warrington, Cheshire WA1 1SR |
| Responsible To: | WVA Chief Officer |
| Probation: | This post carries a 3 month probationary period, which may be extended |
| Induction: | A planned induction programme will be offered together with relevant job specific training. |
| Offer of Employment: | An offer of appointment will only be made subject to two satisfactory references |
| Pension Contribution: | WVA provides an auto enrolment scheme through Smart Pension, providing employees statutory entitlement. |
| Holidays | 25 days annual leave and 8 public holidays. (pro rata) |



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