

Introducing Commissioning

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What this session hopefully **Will** and probably **Won't** do.

Will

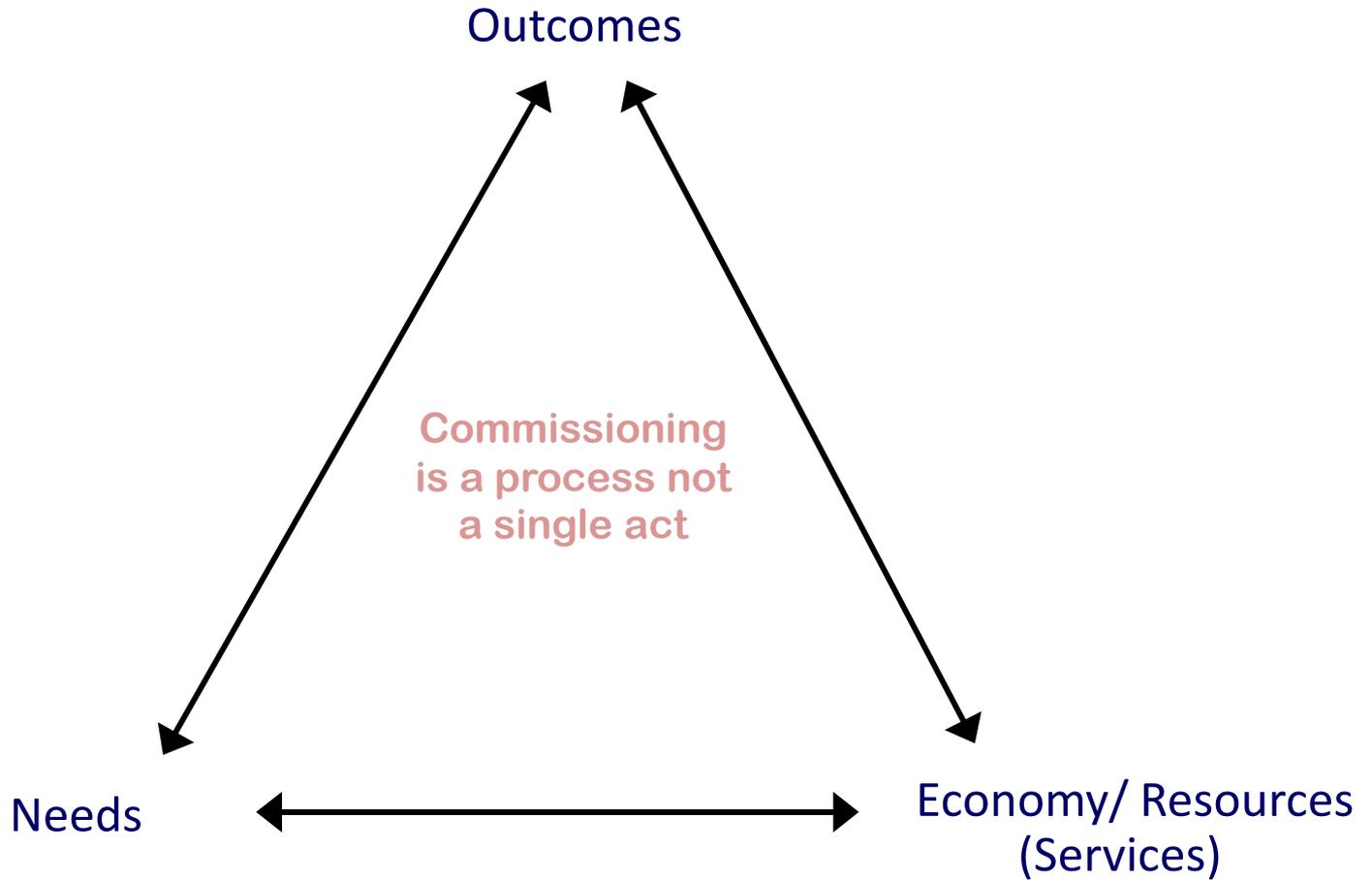
- Help you understand how it works and the difference between the stages.
- Get a sense of how the Council does it
- Help you think about what you as group or organisation need to do.
- Help you ask questions in the future
- Be mostly about Families and Wellbeing

Won't

- Give access to money.
- Guarantee success in tenders.
- Capture all the legal twists and turns.
- Answer all your questions
- Access to a secret formula

What is Commissioning?

‘Commissioning is the **‘process’** for deciding how to use the **total resource** available in order to **improve outcomes** in the most **efficient, effective, equitable** and **sustainable** way.’

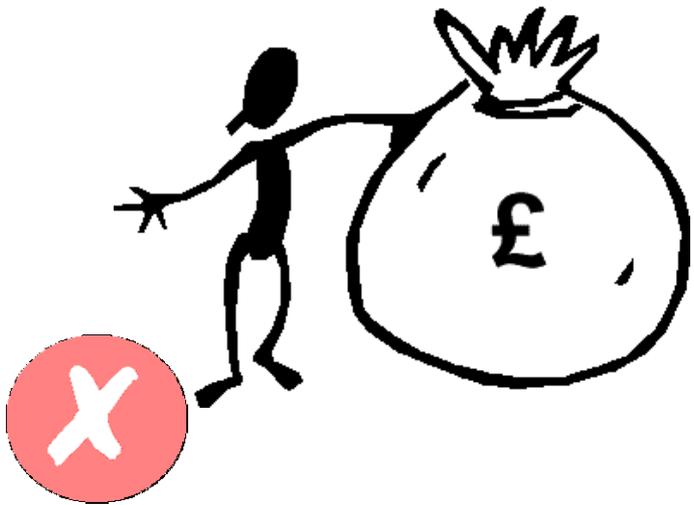


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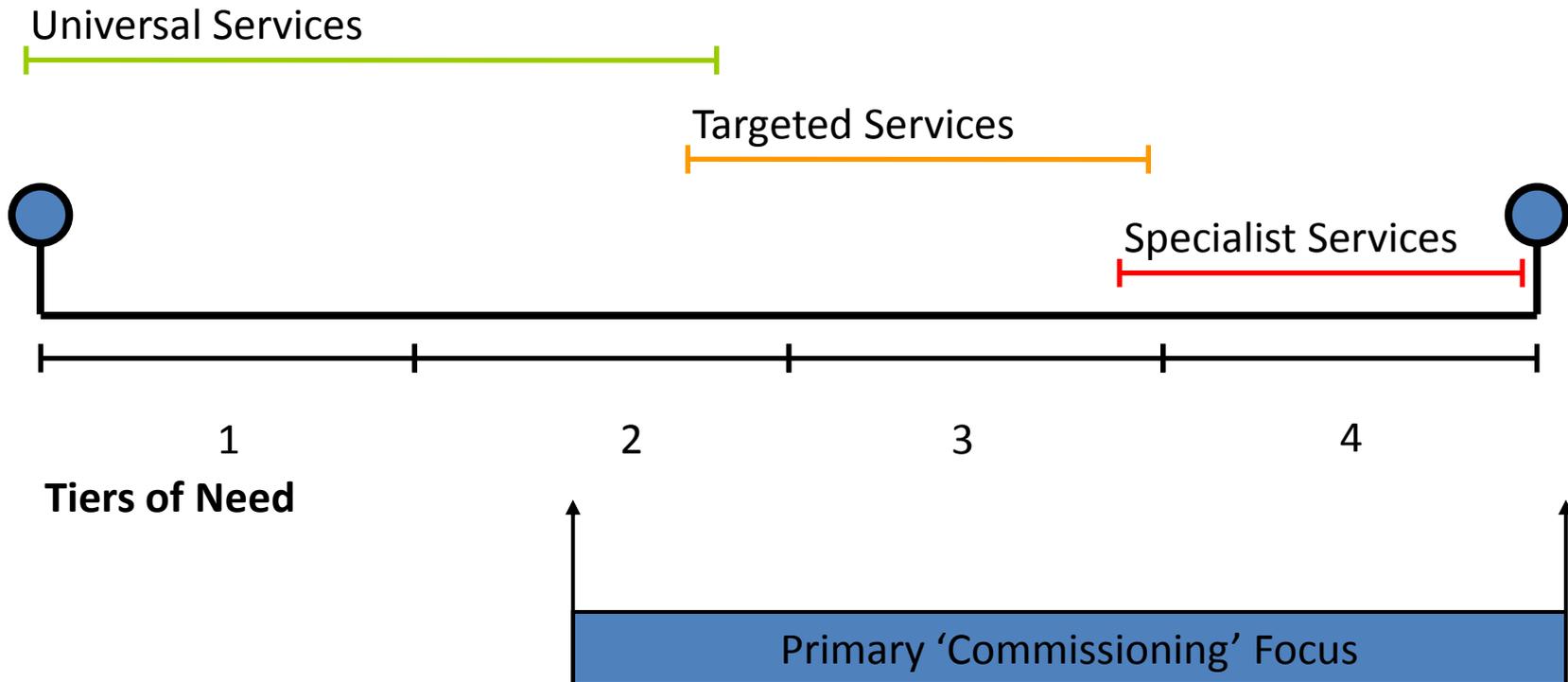


= Commissioning

Commissioning is a process for managing and improving outcomes not distributing cash.

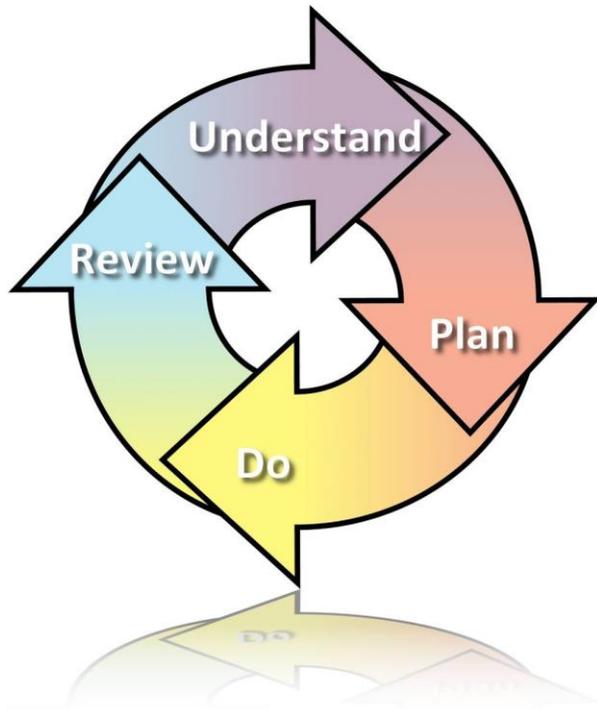


Where are you in all of this?



Standard Commissioning Framework

Commissioning framework – a consistent model of operation for commissioning activity implemented by all staff (*‘how to do it’*)

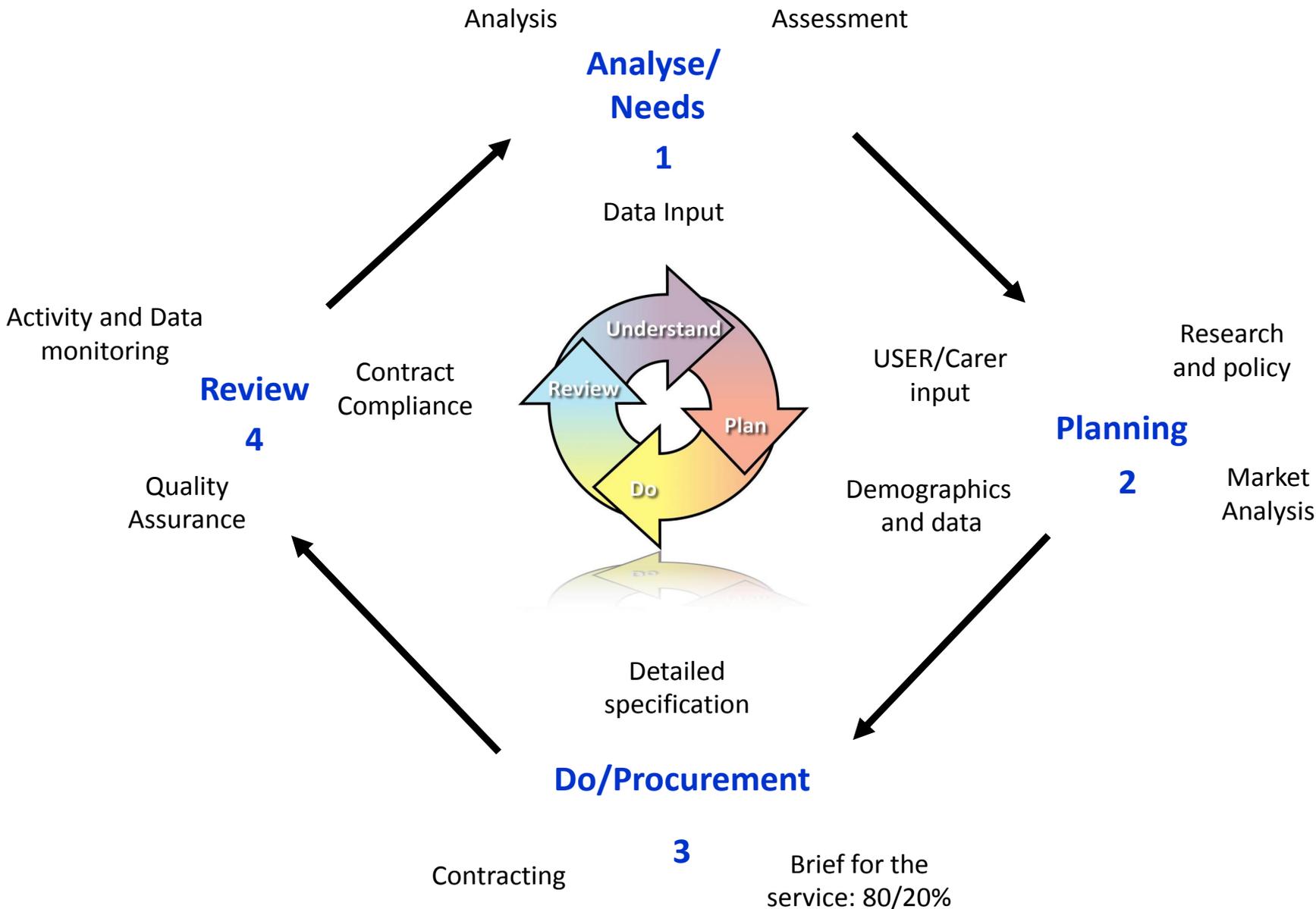


UNDERSTAND - recognise local needs, resources and priorities and agree end product, including provider information and service user views.

PLAN - how to address needs effectively, efficiently, equitably and in a sustainable way.

DO - investment decisions to secure delivery of the desired service(s).

REVIEW - monitor service delivery against expected outcomes and report how well it is doing against the plan.



The difference between outcomes & outputs?



Our main interest is the outcomes but the other parts have to be credible and affordable

- Inputs (resources – staffing, skills, buildings)
- Processes (delivery models)
- Outputs (targets and success indicators)
- Outcomes (the actual difference – safer, healthier, independent)

Commissioning Independent Domestic Abuse Services (2011)

Context: Major area of risk and involvement of many agencies. Estimated circa 7,000 women a year affected. Current arrangements below nationally suggested ratios for provision – existing service provider ceasing and appetite with Partnership to develop a more integrated model. LA CYPS confirmed as lead for Commissioning process.

Analyse: Explored existing presenting need, user voice, delivery arrangements, service pressures and value for money. Accounted for trends (previous and likely projections), neighbouring Authority plans and arrangements. Appraised all potential next options including ‘do nothing’: 3 scenarios emerged

(1) Externally Procure (2) In house provision (3) Partner with other LA

Plan: Agreed to run Market test where ‘all comers’ are invited to submit interest with short outline of how services could be developed. Evidence from Market test confirmed vibrant provider base and support for external procurement full OJEU compliant procurement.

Do: Business case agreed by Domestic Abuse Forum and Full tender process undertaken via OJEU including all the information and ideas gathered – based on 80/20 quality and price.

Tender position:

- 9 organisations submitted PQQ,
- 7 moved forward to submit method statements and
- 2 organisation invited to interview.

Expertise were ‘bought’ in to support the appraisal process at different points to ensure appropriate knowledge informed decision making.

Joint financing confirmed by partners and contract agreed following standstill and price confirmation. New provider confirmed with a national profile in service area.

Review : New outcomes monitoring framework confirmed and cycles of compliance and review agreed – incorporating reporting back into the Partnership.

Project Plan : The table over the page sets out the main steps in the procurement process right through to award

Market testing			
Prepare advert	5 days	Rick Howell	10 September 2011
Place advert	1 day	Procurement	12 September 2011
Respond to queries	30 days	CYPS Commissioning	24 October 2011
Deadline for expressions of interest			24 October 2011
Evaluate expressions of interest	5 days	Commissioning Group	24 to 26 October 2011
Pre qualification stage			
Prepare advert for OJEU	1 day	CYPS Commissioning	27 October 2011
Place advert - OJEU	1 day	Procurement	28 October 2011
Write to providers	1 day	CYPS Commissioning	28 October 2011
Prepare PQQ	1 day	CYPS Commissioning	28 October 2011
Prepare ITT	1 day	CYPS Commissioning	28 October 2011
Prepare ITT evaluation plan	1 day	CYPS Commissioning	28 October 2011
Expressions of interest stage			
PQQ issued - maintain 'control sheet'	30 days	CYPS Commissioning	31 October 2011 to 9 December 2011
Evaluate PQQ's and prepare short list of 5 Providers	5 days	CYPS Commissioning	12 to 16 December 2011
Invitation stage			
ITT issued to short listed candidates	30 days	CYPS Commissioning	19 December 2011 to 27 January 2012
Respond to ITT clarifications	25 days	CYPS Commissioning	20 January 2012
Tenders received	1 day	CYPS Commissioning	27 January 2012
Tenders opened	1 day	CYPS Commissioning	27 January 2012
Evaluate tenders	2 days	Panel to be confirmed	30 January to 3 February 2012
Panel interview / presentations	3 days	Panel to be confirmed	30 January to 3 February 2012
Scoring collation	1 day	CYPS Commissioning	6 February 2012
Prepare report recommending successful organisation	5 days	CYPS Commissioning	6 February 2012
Present report to DMT	1 day	Harriet Wilkins	8 February 2012
Present report to WDAF	1 day	Harriet Wilkins	6 to 10 February 2012
Issue notification letter	1 day	CYPS Commissioning	10 February 2012
Alcatel 10 day 'stand still' period	10 days		10 to 24 February 2012
Award contract	1 day	CYPS Commissioning	27 February 2012
Transfer of TUPE	30 days	Provider	27 February 2012
Service begins			2 April 2012
Award published on OJEU	48 days	Procurement	6 June 2012

Questions...